PTO/SB/05 (08-03)

Approved for use through 07/31/2006. OMB 0651-0032 U.S. Patent and Trademark Office. U.S. DEPARTMENT OF COMMERCE

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UTILITY PATENT APPLICATION TRANSMITTAL

P 03-12 Attorney Docket No. Christopher P. Viens First Inventor **Insulated Ceiling Hatch** Title

(Only for new nonprovisional applications under 37 CFR 1.53(b)) EU081246749US Express Mail Label No. **Mail Stop Patent Application** APPLICATION ELEMENTS Commissioner for Patents ADDRESS TO: P.O. Box 1450 See MPEP chapter 600 concerning utility patent application contents. Alexandria VA 22313-1450 1. 🞇 Fee Transmittal Form (e.g., PTO/SB/17) CD-ROM or CD-R in duplicate, large table or (Submit an original and a duplicate for fee processing) Computer Program (Appendix) 2. 🐹 Applicant claims small entity status. Nucleotide and/or Amino Acid Sequence Submission See 37 CFR 1.27. (if applicable, all necessary) 3. 🛣 Specification [Total Pages] Computer Readable Form (CRF) (preferred arrangement set forth below) Descriptive title of the invention Specification Sequence Listing on: - Cross Reference to Related Applications - Statement Regarding Fed sponsored R & D CD-ROM or CD-R (2 copies); or - Reference to sequence listing, a table, or a computer program listing appendix - Background of the Invention Paper - Brief Summary of the Invention - Brief Description of the Drawings (if filed) Statements verifying identity of above copies - Detailed Description ACCOMPANYING APPLICATION PARTS - Claim(s) - Abstract of the Disclosure 9. 💹 Assignment Papers (cover sheet & document(s)) 4. Drawing(s) (35 U.S.C. 113) [Total Sheets 37 CFR 3.73(b) Statement Power of (when there is an assignee) Attorney 5. Oath or Declaration (Total Sheets English Translation Document (if applicable) a. Newly executed (original or copy) Information Disclosure Copies of IDS Statement (IDS)/PTO-1449 Citations b. Copy from a prior application (37 CFR 1.63(d)) Preliminary Amendment
Return Receipt Postcard (MPEP 503) (for continuation/divisional with Box 18 completed) (Should be specifically itemized) **DELETION OF INVENTOR(S)** Certified Copy of Priority Document(s) Signed statement attached deleting inventor(s) (if foreign priority is claimed) name in the prior application, see 37 CFR 16. 🔲 Nonpublication Request under 35 U.S.C. 122 1.63(d)(2) and 1.33(b). (b)(2)(B)(i). Applicant must attach form PTO/SB/35 or its equivalent 6. Application Data Sheet. See 37 CFR 1.76 17 Other Power of Attorney 18. If a CONTINUING APPLICATION, check appropriate box, and supply the requisite information below and in the first sentence of the specification following the title, or in an Application Data Sheet under 37 CFR 1.76: ☐ Continuation Divisional ☐ Continuation-in-part (CIP) of prior application No.: Prior application information: Examiner Art Unit:

For CONTINUATION OF DIVISIONAL APPS only; The entire disclosure of the prior application, from which an oath or declaration is supplied under Box 5b, is considered a part of the disclosure of the accompanying continuation or divisional application and is hereby incorporated by reference.

The incorporation can only be relied upon when a portion has been inadvertently omitted from the submitted application parts. 19. CORRESPONDENCE ADDRESS \mathbb{X} 27656 **Customer Number:** OR Correspondence address below Name Address City State Zip Code Country Telephone Fax (603) 448-1922 Jeffrey E. Semprebon Name (Print/Type) Registration No. (Attorney/Agent) 41,301 Signature

This collection of information is required to obtain or retain a benefit by the public which is to file (and by the USPTO to process) an application. Confidentiality is governed by 35 U.S.C. 122 and 37 CFR 1.14. This collection is estimated to take 12 minutes to complete, including gathering, preparing, and submitting the completed application form to the USPTO. Time will vary depending upon the individual case. Any comments on the amount of time you require to complete this form and/or suggestions for reducing this burden, should be sent to the Chief Information Officer, U.S. Patent and Trademark Office, U.S. Department of Commerce, P.O. Box 1450, Alexandria, VA 22313-1450. DO NOT SEND FEES OR COMPLETED FORMS TO THIS ADDRESS. SEND TO: Mail Stop Patent Application, Commissioner for Patents, P.O. Box 1450, Alexandria, VA 22313-1450.

If you need assistance in completing the form, call 1-800-PTO-9199 and select option 2.



Express Mail No. EU081246749US PTO/SB/17 (10-03) Approved for use through 07/31/2006. OMB 0651-0032											
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for FY 2004				First Named Inventor			tor	Christopher P. Viens			
Effective 10/01/2003. Patent fees are subject to annual revision.				Examiner Name				•			
Applicant claims small entity status. See 37 CFR 1.27				Art Unit							
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**or number previously paid, if greater; For Reissues, see above								40.00			
SUBMITTED BY (Complete (if applicable))											
Name (PrintlType) Jeffrey E. Semprebon					Registration No. (Attorney/Agent) 41,301 Telephone (603) 448-192					8-1922	
Signature Juliu Lastin De A					ANDIN		<u>, - </u>	Date		- O3	

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CERTIFICATE OF MAILING BY "EXPRESS MAIL" 37 C.F.R. 1.10

First Named Inventor		Christopher P. Viens					
Title	Insulated Ceiling Hatch						
Atty Docket Number		P 03-12					

I hereby certify that this Patent Application and related papers is being deposited with the United States Postal Service "Express Mail Post Office to Adressee" service under 37 C.F.R. 1.10 in an envelope adressed to:

The Assistant Commissioner for Patents, Washington, DC 20231 on

December 15, 2003

Date

Jeffrey E. Semprebon

Typed or printed name

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